

MINUTES

OKLAHOMA HEMOPHILIA FOUNDATION BOARD OF DIRECTORS MEETING

SATURDAY, FEBRUARY 17, 2024 AT 10:00 AM.

THE OHF BOARD OF DIRECTORS MET IN REGULAR SESSION AT 10:00 AM ON THE ABOVE DATE AT NATHAN HALE LIBRARY AT 6038 E. 23RD ST. TULSA, OKLAHOMA 74114 AND VIA ZOOM. NOTICE OF THIS MEETING WAS POSTED ON THE OHF WEBSITE AT WWW.OKHEMOPHILIAFOUNDATION.ORG.

1. Call to Order, roll call.
 - i. President Nathan Holloway called the meeting to order at 10:20 am. Board members present included Nathan Holloway, Paige Turner, Nakita Parnacher, Nate Anders (via Zoom), Katie Mears, Margaret King, and Harlan Guthrie. Also present was Interim Executive Director Kerri Crabtree.
2. OHF Mission Statement.
 - i. Read aloud by Katie Mears.
3. Approval of Meeting Agenda.
 - i. Katie Mears made a motion to approve the agenda, Nakita Parnacher seconded, motion passed unanimously.
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Board member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - i. Katie Mears motioned to approve the Consent Agenda, Paige Turner seconded, motion passed unanimously.
 - b. Approve minutes of the [January 22, 2024 Board Meeting](#)
 - i. Nathan Holloway pulled for correction to the date.
 1. Katie Mears made a motion to approve the correction, Nakita Parnacher seconded, motion passed unanimously.
 - c. Acknowledge report from Interim Executive Director
5. Financial Reports.
 - a. [Financial Committee](#)
 - i. Treasurer Nakita Parnacher gave the financial report, President Nathan Holloway filled in new board member, Harlan Guthrie, on financial information and difficulties that have been faced.
 - ii. Previous Treasurer Jim Mueller mailed in all documentation he had from his time as treasurer to Nakita Parnacher in hopes of helping clear up the financial statements. Interim ED Kerri Crabtree, Nathan Holloway, and Nakita Parnacher are all going to set a date to meet with Jim Mueller about the paperwork.
 - iii. Margaret King motioned to approve the Financial Report, Katie Mears seconded, motioned passed unanimously.

6. Upcoming Dates.

a. Events/programs

i. February 25-26 2024 Day at the Hill

1. Interim ED Kerri Crabtree gave an update on Day at the Hill. 15 people had registered, 10 meetings with legislators were scheduled, and there has only been 1 cancellation.

ii. March 3-6 NBDF Washington Days

iii. April 11-14 HFA Symposium, Indianapolis, IN

iv. May 3-4 BLOOM

1. BLOOM is postponed until a later date this summer.
2. Nakita Parnacher added NOW date to the calendar (April 19-21).
3. Katie Mears added YETI date to the calendar (February 22-25).

b. Board Meeting dates and locations

i. March 18 Board Meeting in OKC

7. Old Business.

a. Executive Director Job Description

- i. Post is going to be up for 2-3 weeks, hopefully have it wrapped up in 90 days.

8. New Business.

a. Welcome new Board Members appointed and approved to fill term vacancies

i. Dwight Campbell was appointed to fill Miranda Williams' term.

ii. Harlan Guthrie was appointed to fill Emily Johnson's term.

iii. Margaret King was appointed to fill Barbara Hernandez's term.

1. There are still 2 open spots left open for appointment. There will be 3 spots available at the Annual Meeting.

9. Adjourn.

a. Margaret King motioned to adjourn, Nakita Parnacher seconded, motion passed unanimously.

b. Meeting adjourned at 11:13 am.