

MINUTES

OKLAHOMA HEMOPHILIA FOUNDATION BOARD OF DIRECTORS MEETING

MONDAY, MARCH 18, 2014, AT 7:00 PM.

THE OHF BOARD OF DIRECTORS MET IN REGULAR SESSION AT 7:00 PM ON THE ABOVE DATE AT BELLE ISLE LIBRARY 5501 N. VILLA AVE., OKLAHOMA CITY, OK 73112 AND VIA ZOOM. NOTICE OF THIS MEETING WAS POSTED ON THE OHF WEBSITE AT WWW.OKHEMOPHILIAFOUNDATION.ORG.

1. Call to Order, roll call.
 - i. President Nathan Holloway called the meeting to order at 7:09 pm. Board members present included Nathan Holloway, Paige Turner, Nakita Parnacher, Nate Anders (via Zoom), Katie Mears, Margaret King, and Harlan Guthrie. Also present was Interim Executive Director Kerri Crabtree.
2. OHF Mission Statement.
 - i. Read aloud by Katie Mears.
3. Roberts Rules.
 - a. Nathan Holloway reminded everyone about the Robert's Rules that the Board follows during board meetings.
4. Approval of Meeting Agenda.
 - i. Katie Mears made a motion to approve the agenda, Dwight Campbell seconded, motion passed unanimously.
5. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Board member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the February 17, 2024 Meeting
 - b. Approve minutes of the February 29, 2024 Special E-Vote
 - c. Acknowledge report from Interim Executive Director
 - i. Day at the Hill 2024 Report
 - d. Acknowledge report from Employment Committee
 1. Katie Mears made a motion to approve the agenda, Dwight Campbell seconded, motion passed unanimously.
6. Financial Reports.
 - a. Treasurer Report
 - i. Statement of Financial Position
 - ii. Statement of Activity
 1. Nakita Parnacher read aloud.
 2. Michelle Rolling asked about the camp expense when there was not a camp. Nakita Parnacher advised that there were deposits that had to be paid. Nathan Holloway stated that we

had to pay the deposit for the camp site still, even though we cancelled.

3. Leisa MacDougall stated that the FER camp was \$39,773.14 and asked what the discrepancy is, Nakita said she would have to look at the bank statements to clarify. Kerri Crabtree said the discrepancy was expenditures for the UNITE Walk that were added to the FER budget line, need to add to the Walk budget line. Nakita stated she will recategorize that expense, so the report correctly reflects the expenditures.
4. Wayne Nivin asked to go back to the January financial statements where there was \$1,500 that was uncategorized. Asked if we had a breakdown on that yet, Nakita advised that we did not, as she has not gotten through all the previous receipts received.
5. Nate Anders made a motion to approve the Financial Report, Michelle Rolling seconded, motion passed unanimously.

7. Upcoming Dates.

a. Events/programs

- i. March 3-6 NBDF Washington Days
- ii. April 11-14 HFA Symposium, Indianapolis, IN
- iii. April 19-21 NOW
- iv. TBA BLOOM
- v. June 1 UNITE Walk
- vi. July 22-26 Camp Independence

b. Board Meeting dates and locations

- i. April 22 Board Meeting in Tulsa

8. UNITE Walk.

a. Michelle Rolling and Margaret King

- i. Michelle Rolling gave an update for the walk stating that the event center is secured for the walk, currently working on entertainment and food.

9. Camp Independence.

a. Janelle Dickson and Nate Anders

- i. Nate Anders stated registration will be available by the end of this month and will get it posted on the website and socials as soon as it is up and running.
- ii. Nathan Holloway stated they had a good meeting with the treatment center, everyone is excited about camp.
- iii. Michelle Rolling said she wants the next event's chairs to set up a table at the UNITE Walk to inform the community of upcoming events.

10. Old Business.

a. Newsletter Update

- i. Nathan Holloway stated that two newsletters were sent out and he talked to sponsors who are happy with what they have seen. Three newsletters go out a year that sponsors pay for, hoping to do a fourth this year that sponsors do not have to pay for in order to hopefully make up the mistake of a newsletter not being sent out last year as a show of good faith.
- ii. Sasha Cheatham asked if the newsletters are going to be sent physically or electronically only. Nathan Holloway stated yes, there will be physical newsletters sent out. Sasha then asked how many copies were sent out for the previous newsletter, Nathan stated that this was all talked about in the January Board Meeting, giving clarification.
- iii. Wayne Nivin said he has spoken with community members and is asking why only 125 were sent, Nathan says he does not know that answer. Moving forward, the community will be contacted to make sure that addresses are correct and will go from there. Kerri Crabtree stated that she went based off previous records for the newsletters.
- iv. Nate Anders asked how/when we are going to update addresses, Michelle Rolling replied that we could do an email blast with a google form to gather correct information. Nathan Holloway stated it will be blasted out by next Monday at the latest, it will go out via email, socials, and website.

11. New Business.

- a. Nathan Holloway is acknowledging new board members, Michelle Rolling, Harlan Guthrie, and Dwight Campbell.
- b. Leisa MacDougall asked if her reimbursement check had been sent out and Kerri Crabtree stated that she mailed it out on Friday so Leisa should be getting it any day now.
- c. Leisa MacDougall gave an update on her Washing Days trip. She states that it went well, and she met Mark Wayne Mullins who was very receptive to her advice.

12. Adjourn.

- a. Katie Mears made a motion to adjourn, Dwight Campbell seconded. Meeting adjourned at 7:57 pm.